

Overview

FEDERAL GOVERNMENT GIRLS COLLEGE KEANA NASARAWA STATE

INVITATION TO TENDER FOR EXECUTION OF 2020 APPROPRIATION FEDERAL GOVERNMENT GIRLS COLLEGE KEANA NASARAWA STATE

(1) INTRODUCTION

The Federal Government of Nigeria has allocated funds to the Federal Government Girls College, Keana in the 2020 Appropriation Act for the procurement of Goods and Works towards achieving the mandate of the school. In compliance with the provisions of the Public Procurement Act 2007, the College invites interested and eligible Vendors and Contractors with relevant proven competence and experience to participate in the bidding process of the following Projects:

(2) SCOPE OF WORKS/SUPPLIES

(2.1) CATEGORY A (WORKS)

LOT NO	PROJECT TITLE
LOT W1	RENOVATION/REHABILITATION OF 1 NOS OF STUDENT HOSTEL
LOT W2	RENOVATION/REHABILITATION OF SCIENCE LABORATORIES

(2.2) CATEGORY B (GOODS)

LOT NO	PROJECT TITLE
LOT G1	PURCHASE OF FURNITURE FOR STAFF ROOM AND OFFICES IN THE COLLEGE

(3) ELIGIBILITY REQUIREMENTS

Prospective bidders must possess the under-listed requirements to be eligible in this procurement process:

- (a) Certificate of Incorporation issued by Corporate Affairs Commission (CAC). Please attach the company's Article of Memorandum duly certified forms CAC2 and CAC7 or CAC 1.1;
- (b) Current Tax Clearance Certificate for the last three (3) years valid till 31st December, 2020; with minimum average turnover of N20 million;
- (c) Current Pension Compliance Certificate valid till 31st December. 2020;
- (d) Current Industrial Training Fund (ITF) Compliance Certificate valid MI 31st December 2020;
- (e) Current Nigeria Social Insurance Trust Fund (NSITF) Compliance Certificate valid till 31st December, 2020;
- (f) Evidence of Registration on the National Database of Federal Contractors, Consultants, and Services Providers by submission of Interim Registration Report (IRR) expiring on 30/06/2020 or valid Certificate issued by Bureau of Public Procurement;
- (g) Company Audited Accounts for the last three years (2017, 2018 & 2019);
- (h) A Sworn Affidavit;

disclosing whether or not any officer of the relevant Committees of the Federal Government Girls College, Keana or Bureau of Public Procurement is a former or present Director, shareholder or has any pecuniary interest in the Bidder and to confirm that all information presented in its bid are true and correct in all particulars

that no Partner/Director have been convicted in any Country for criminal offences related to fraudulent or corrupt practices or criminal misrepresentation or falsification of facts relating to any matter

that the Company is not under receivership, the subject of any form of winding up petition or proceedings, insolvency or Bankruptcy;

- (i) Evidence of financial capacity to execute project by submission of Reference Letter from a reputable commercial bank in Nigeria, indicating willingness to provide credit facility for the execution of the project when needed;

(j) Company's Profile with the Curriculum Vitae of Key Staff to be deployed for the project, including copies of their Academic/Professional qualifications such as COREN. QSRBN. CORBON. ARCON etc.;

(k) Verifiable documentary evidence of at least three (3) similar jobs executed in the last five (5) years including Letters of Awards. Valuation Certificates, Job Completion Certificates and Photographs of the projects;

(l) List of Equipment with proof of Ownership/Lease (for works); and

(m) For Joint Venture/Partnership. Memorandum of Understanding (MoU) should be provided (CAC. Tax Clearance Certificate, Pension Compliance Certificate, ITF Compliance Certificate, NSITF Compliance Certificate, IRR & Sworn Affidavit are compulsory for each JV partner).

(n) All documents for submission must be transmitted with a Covering/Forwarding letter under the Company/Firm's Letter Head Paper bearing amongst others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC). Contact Address. Telephone Number (preferably GSM No), and e-mail address. The Letterhead Paper must bear the Names and Nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorized officer of the firm.

(4) COLLECTION OF TENDER DOCUMENTS:

Interested companies are to collect the Standard Bidding Document (SBD) from the office of the Vice Principal Special Duties with evidence of payment of a non-refundable tender fee of N10,000.00 per Lot paid into the Federal Government Girls College Keana's Remita account in any reputable commercial bank in Nigeria.

(5) SUBMISSION OF TENDER DOCUMENTS:

Prospective bidders are to submit bid for each of the Lot desired, two (2) hard copies each of the technical and financial bids with softcopy of financial bid only in MS Excel format, packaged separately in sealed envelopes and clearly marked as "Technical Bid" or "Financial Bid" Thereafter, enclose the two sealed envelopes together in a bigger sealed envelope addressed to

The Principal

Federal Government Girls College

Keana, Nasarawa State

and clearly marked with (the name of the project and the Lot number).

Furthermore the reverse of each sealed envelope should have the name and address of the bidder and drop in the designated Tender Box at the Office of The Vice Principal Special Duties not later than **12:00 noon on Monday 4 May, 2020**.

Please, ensure that you sign the Bid Submission Register in the office of the Vice Principal Special Duties and Federal Government College Keana will not be held liable for any misplaced or wrongly submitted bids. For further enquiries, please contact 08034370599.

(6) OPENING OF TECHNICAL BIDS

The technical bids will be opened immediately after the deadline at **12:00 noon on Monday 4 May, 2020**, in the School Auditorium in the presence of bidders or their representatives who choose to attend and interested members of the public including relevant professional bodies, civil society and Non- Governmental organizations are hereby invited to witness the opening of the technical bids while the Financial bids will be kept unopened until after shortlisting and prequalification where necessary.

(7) GENERAL INFORMATION

Bids must be in English Language and duly signed by an authorised Employee.

Bids submitted after the deadline would be returned un-opened;

Bidders should not bid for more than one (1) Lot.

All costs will be borne by the bidders;

Only the pre-qualified bidders will be contacted at a later date for financial bids opening, while the financial bids of unsuccessful bidders will be returned un-opened: and

The Federal Government College Keana is not bound to pre-qualify any bidder and reserves the right to cancel the Procurement process at any time without incurring any liability in accordance with Section 28 of the Public Procurement Act 2007

Signed

THE PRINCIPAL

FEDERAL GOVERNMENT COLLEGE KEANA

